

Information of use or dealing with your data and your rights by EU-General Data Protection Regulation.

With this Lead, we will inform you about the processing of your personal data and your entitled rights after data protection. Which data is processed in detail and how they are used depends significantly on the provided and agreed services.

Responsible for data processing and whom can I contact?:

Responsible for data processing :

PAN-DUR GmbH

Max-Planck-Straße 1

97944 Boxberg

You can reach your **Data Protection Officer** under: datenschutz@pan-dur.com

What we process your data for (Purposes of processing) and on what legal basis do we do this?

We process personal data under consideration the EU- General Data Protection Regulation (GDPR) as well as all other relevant laws:

1) For the fulfillment of contractual obligations (Art. 6 Section 1b) GDPR)

The processing of personal data (Art. 4 Nr. 2 GDPR) follow e.g. for processing orders, building offers and pre-contractual activities, Provision of services for billing and Delivery of goods.

The purposes of the processing are primarily based on the service to be provided by us.

2) In context of balance of interests (Art. 6 Section. 1f) GDPR)

If necessary, we also process your data, to protect legitimate interests of us or third parties. This can e.g. be the case:

- ensuring IT security and IT operations including testing
- for the prevention and clarification of criminal offenses
- for statistical purposes
- to credit investigations with credit agencies

3) Because of your consent (Art. 6 Section 1a) GDPR, Art. 9 Section 2a) combined with Art. 7 GDPR)

In so far, we have a consent to processing personal data for specific purposes from you (e.g. advertising) the legality of this processing is given on your consent. Once given consent can be revoked at any time. It should be noted that the revocation works for the future. Agreements, which are made prior to this revocation are unaffected.

4) Processing due to legal requirements (Art. 6 Section 1c) GDPR)

It may happen that we process your personal data in order to fulfill legal obligations. These include e.g. Commercial and tax retention periods and, if necessary, information to authorities.

To whom does the data transfer (Categories of recipients):

Data processing within the company:

Certain data processing operations have been bundled in our company. These are handled centrally by specialized divisions. In this case, your data can be processed, for example, for telephone customer service, billing or mail processing.

External contractors and service providers (processors):

To fulfill our tasks and the fulfillment of the contract we partly use external contractors and service providers. These may include e.g. Shredders, print service providers, logistics and IT service providers.

Other recipients:

In addition, data may go to recipients to which we are obliged to disclose due to legal obligations (e.g. Law enforcement agencies and courts).

Duration of data storage:

If necessary, we process and store your personal data for the duration of our business relationship. This includes the initiation and processing of a contract / order. In addition, we are subject to various storage obligations, which is, inter alia, from the Commercial Code. The storage duration, according to the statutory limitation periods which can usually be 3 years but also up to 30 years.

Data transmission to third countries:

A transfer of data to third countries (States outside the EU and the European Economic Area EEA) only takes place, if this is needed for implementation of a Contract / order / the business relationship, including the initiation is required and only in compliance with the prescribed data protection requirements.

Rights of persons affected:

You can request information about the data stored about you via the contact details provided above. (Art. 15 GDPR). In addition, under certain conditions, you may request the correction or deletion of your data (Art. 16 und 17 GDPR). You have the right to request the restriction of the processing of your personal data (Art. 18 GDPR). In addition, you have the right to disclose the data you provide in a structured, common machine-readable format (Art. 20 GDPR).

Is there a duty to provide data?

As part of an initial business contact or or a business relationship with us, you generally only need to provide the data, which we provide for the corresponding reasons, execution or terminate this relationship. Without the provision of the necessary data we may possibly, refuse to establish a business relationship or can not carry out or even have to finish one.

Right of appeal:

You have the option of complaining to the above-mentioned data protection officer or to a Data Protection Inspectorate.

Right of objection Direct mail:

You have the right, to contradict processing of your personal data for direct marketing purposes.

If we process your data to protect legitimate interests, you can contradict to this processing, if there are reasons for your particular situation, who speak against the data processing.